## Minutes of the Meeting Held on 03/01/2022

The third meeting of IQAC for the session 2021-22 was held on 03/01/2022. The agenda of the meeting was planning of seminar/ webinar and extension activities by IQAC.

The minutes of the meeting are as follows: -

- Dr. Renu Mishra Coordinator IQAC read out the minutes of the meeting held on 15/09/2021.
- She informed that we have successfully filled the AQAR and thanked the college members and the cell members for their support.
- Dr. Mishra further informed that due to rise in COVID 19 cases this year too IQAC of the college will be organising the events in online as well as offline mode.
- The members after discussion decided that IQAC along with different department will be organising various activities for the students as well as for the teaching faculty.
- 1. Webinar on IPR, Sexual Harassment & Gender Sensitization, Fundamental rights and duties, environmental Sustainability, Solid, Biomedical & E-waste management, Human Values.
- 2. Orientation Programme for students on Code of Conduct, Welfare Schemes for students and Best Practices of the college.
- 3. Skill Development Workshops "Earn while you learn" for students.
- 4. Skill Development Workshops for class III & IV staff of the college.
  - Dr. Renu Mishra asked Dr. Shubha Kapdeo & Dr. Malti Joshi to plan out extension activities that can be taken up in the adopted village Chhota Keda.
  - IQAC along with Sociology & B.Ed. department will be conducting extension activities in Anna Nagar slum nearby college.
  - Dr. Rupa Guha Nandi Secretary Alummi Association proposed an Aluminae meet "Parampara Sangam 2021-22" on 05<sup>th</sup> March 2022.
  - Dr. Neena Chatterjee, convenor feedback committee also informed the members of IQAC that the feedback committee is working on making changes in feedback forms therefore the teachers are requested to give their suggestions in this regard.

Members present in the meeting:-

4. Dr. Kusum Dixit Chouhan

1. Dr. Asha Agarwal

Chairperson

**IQAC** Coordinator

3. Dr. Neena Arora

2. Dr. Renu Mishra

**IQAC** Co-coordinator

Member

5. Dr. Smita Nair

Member

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6. Dr. Anupama Chouhan Member 300 7. Ms. Chhaya Makhijani Member 8. Dr. Shikha Mandloi Member 9. Dr. Soma Nag Member } 10. Dr. Harsha Chaturvedi Member Member 11. Dr. Varsha Saxena Member Sakapolas Member Maltidosh 12. Dr. Shubha D. Kapdeo 13. Dr. Malti Joshi 14. Dr. Neena Chatterjee Member

Member (ALUMINAE)

15. Dr. Rupa Guha Nandi